

NOT PROTECTIVELY MARKED
SOUTH YORKSHIRE POLICE PERSON SPECIFICATION

DEPT/DISTRICT: OPCC	POST TITLE: Senior Commissioning and Contracts Officer
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GRADE: Band E	LOCATION: Sheffield
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The behaviours used for shortlisting can also be tested as interview questions. Interview questions will also be drawn from the behaviours not previously used for shortlisting purposes.

Key:

AF	Application Form
R	References
OT	Occupational Testing
I	Interview
CQ	Certificate of Qualification

* In the event of a large number of applicants who meet the essential criteria, desirable criteria will be used as a further shortlisting tool.

Disabled applicants who meet the essential shortlisting criteria will be guaranteed an interview.

<u>CRITERIA</u>	<u>ESSENTIAL</u>	<u>DESIRABLE</u>	<u>HOW IDENTIFIED</u>	<u>SHORT LISTING CRITERIA</u>
QUALIFICATIONS/EXPERIENCE				
Qualified to degree level (or equivalent educational/work experience).	✓		AF,I, CQ	✓
Relevant experience of effectively managing contractor/supplier performance.	✓		AF,I	✓
Experienced in the field of partnership working.	✓		AF, I	✓
Experience of managing resources to a budget.	✓		AF, I	✓
Significant experience of undertaking research and formulating options, along with problem solving abilities	✓		AF,I	✓
Experience of influencing and negotiating at a senior level	✓		AF, I	
Qualification in procurement and supply e.g. via the Chartered Institute of Procurement and Supply (CIPS).		✓	AF,I, CQ	
Experience of managing staff.		✓	AF, I	
Experience of leading and participating in collaborative commissioning processes		✓	AF, I	
KNOWLEDGE & SKILLS.				
Excellent oral and written communications skills are required	✓		AF,I	✓
Effective stakeholder management experience	✓		AF, I	
Knowledge of EU Procurement legislation		✓	AF, I	