



South Yorkshire

# POLICE

## Financial Investigation Operations manager

District/Department	District/Crime Services	Rank/Grade	Band F
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Role purpose:	<p>To support South Yorkshire Police in disrupting serious and complex organised criminality. To support Senior ECU management in the overall management of Financial Investigation across the Force. Ensuring the provision of an effect and comprehensive service in all aspects of the Proceeds of Crime.</p> <p>Responsible for the daily operation of ARU, including management of casework, and management of a teams of Financial Investigators based locally and across the Force.</p>
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### Key Accountabilities:

Responsible for managing investigative operational, performance and productivity within the Asset Recovery Unit. (ARU)

Lead the delivery of the ARU provision to make the most effect and efficient use of resources to meet demands and optimise service delivery.

Proactively manage the performance, attendance and wellbeing of ARU staff against the required standards, to ensure that they are dealt with and supported in accordance with the correct policies and procedures. Including direct line management of locally based and district wide Financial Investigators.

Develop complex case specific strategies in partnership with investigation teams, senior officers and other key investigative stakeholders, including SOC and fortify.

Management and allocation of the Department's operational casework, including ongoing monitoring and quality assurance in accordance with POCA codes and accreditations.

Liaising with external bodies to coordinate casework that requires support in relation to all aspects of POCA, such as Crown Prosecution Service, Other Law Enforcement bodies and public agencies.

Maintaining an excellent awareness of current trends and offending typologies in relation to the Proceeds of Crime and Asset Recovery, to identify key areas of investigation, in order to maximise asset recovery and investigative opportunities.

Support ARU management to contribute to the tactical and strategic of Asset Recovery across the Force, Supporting ARU management in strategic direction in relation to relevant developments in Financial Investigations, making recommendations that will lead to continuous improvement in the quality of investigations, Force policies and procedures.

Develop, compile, assess and report information in relation to the performance and productivity of all elements of Asset Recovery and ensure appropriate progress is made against previously agreed

standards.

Support ARU management to identify and promote best practice across the Force, Region and nationally, ensuring SYP are represented and at the forefront of future developments to processes, systems and technology in respect of the Proceeds of Crime.

Give presentations and briefings where require, in support of investigations, including providing practical advice and guidance to officers on matters relating to Asset Recovery Investigations.

Conduct highly complex, bespoke and specialist investigations using all aspects of the POCA accreditation under Parts 2, 5 and 8 of POCA. Ensuring that statement are written to the relevant standard and information is presented at court in a clear and comprehensible manner in both the Magistrates and Crown Courts.

Act as a Senior Authorising officer as defined under POCA to authorise Production Orders, forfeiture of orders obtained under Part 5 of the Act without a court order.

Deputise for the Head of ARU when required and as directed.

#### Competencies/behaviours

Please access the College of Policing website (via Google Chrome) and refer to the **Competency and Values** for a definition of the values and essential behaviours for each required competency level.

<u>Competency</u>	<u>CVF Level</u> Level 1 – Practitioner Level 2 – Supervisor/Middle Manager Level 3 – Senior Manager/Executive
We are emotionally aware	Level 2
We take ownership	Level 2
We are collaborative	Level 2
We deliver, support and inspire	Level 2
We analyse critically	Level 2
We are innovative and open-minded	Level 3
<b>Core values for ALL employees:</b>	
Integrity Impartiality	Public Service Transparency

#### Experience, Education and Skills: Ideally between 4 and 6 of each

##### Essential:

Obtained the National Crime Agency (NCA) Proceeds of Crime Centre Financial Restraint and Confiscators Course as defined as Part 2 of the Act.

Accredited Financial Investigator with Part 5 and 8 POCA powers.

Attended the relevant Tutor course as delivered by the Proceeds of Crime Centre

Previous supervisory or management experience in a Financial Investigation Unit.



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Extensive and demonstrable knowledge of the Proceeds of Crime Act, the Criminal Finances Act and the Economic Crime Bill and the impact of these on Financial investigations.

Excellent written and verbal communication skills and ability to present in a clear concise manner to officers, staff and courts.

Thorough working knowledge and understanding of Policing procedures and the Court process, including dealing with CPS, Counsel and Criminal courts in matters relation to POCA.

Experience and practical application of Decision making in a high-pressure environment, with accountability for decisions made.

Be a Subject matter expert in POCA legislation.

**Desirable:**

Have attended the Senior Authorising officer course as delivered by the Proceeds of Crime Centre

Completed, or prepared to complete relevant managerial training courses.