|  |  |  |
| --- | --- | --- |
| SUMMARY OF MAIN DUTIES | Force Mental Health CoordinatorBand E | 389_uf1 |
| RESPONSIBLE TO: Force Mental Health Strategic Lead/Tactical Lead |
| RESPONSIBLE FOR: NA |
| SPECIFIC CONDITIONS OF SERVICE |
| An ability to travelWork across force boundaries |
| SUMMARY OF MAIN DUTIES |  |
| * Planning and coordination of mental health work streams across the force, working in partnership with other agencies both statutory and non-statutory.
* Support and maintain effective governance arrangements and partnerships in the development and delivery of the “Crisis Care Concordat” to meet the needs of local communities
* Attend/undertake task and finish functions delegated by the Mental Health Strategic Partnership Board and themed sub groups
* Development/review/implementation of force strategy, action plans, policy and procedure in line with legislation, statutory guidance and best practice to inform change
* Support the development/review/implementation of joint working protocols in line with legislation, statutory guidance and authorised professional practice to ensure effective relationships with all communities
* Drive activity to support Districts/PVP with tactical and multi- agency options linked to mental health related activity, demand and other identified vulnerabilities/emerging issues.
* Provide specialist advice and support to strategic, tactical and operational mental health leads and provide resilience for the chairing/attendance at both internal/external meetings.
* Provide update reports/presentations on mental health work streams both internally/externally
* Provide specialist advice, knowledge and support in the management of mental health related operational issues/demand and local case reviews and disseminate force wide “lessons learnt”
* Support Performance Management Unit in the development and implementation of effective processes to collate mental health data to provide external submissions
* Maintain effective relationships with SYP media team in the internal/external promotion of mental health work streams and maintenance of the force mental health intranet site
* Attend national, regional and local events to inform the development/review/implementation of force/partnership strategy, action plans, policy and procedure
* Provide resilience for the Force Mental Health Practitioner
 |