

<p align="center">SUMMARY OF MAIN DUTIES</p>	<p align="center">Force Mental Health Coordinator Band E</p>	
<p>RESPONSIBLE TO: Force Mental Health Strategic Lead/Tactical Lead</p>		
<p>RESPONSIBLE FOR: NA</p>		
<p>SPECIFIC CONDITIONS OF SERVICE</p>		
<p>An ability to travel Work across force boundaries</p>		
<p>SUMMARY OF MAIN DUTIES</p>		
<ul style="list-style-type: none"> • Planning and coordination of mental health work streams across the force, working in partnership with other agencies both statutory and non-statutory. • Support and maintain effective governance arrangements and partnerships in the development and delivery of the “Crisis Care Concordat” to meet the needs of local communities • Attend/undertake task and finish functions delegated by the Mental Health Strategic Partnership Board and themed sub groups • Development/review/implementation of force strategy, action plans, policy and procedure in line with legislation, statutory guidance and best practice to inform change • Support the development/review/implementation of joint working protocols in line with legislation, statutory guidance and authorised professional practice to ensure effective relationships with all communities • Drive activity to support Districts/PVP with tactical and multi- agency options linked to mental health related activity, demand and other identified vulnerabilities/emerging issues. • Provide specialist advice and support to strategic, tactical and operational mental health leads and provide resilience for the chairing/attendance at both internal/external meetings. • Provide update reports/presentations on mental health work streams both internally/externally • Provide specialist advice, knowledge and support in the management of mental health related operational issues/demand and local case reviews and disseminate force wide “lessons learnt” • Support Performance Management Unit in the development and implementation of effective processes to collate mental health data to provide external submissions • Maintain effective relationships with SYP media team in the internal/external promotion of mental health work streams and maintenance of the force mental health intranet site • Attend national, regional and local events to inform the development/review/implementation of force/partnership strategy, action plans, policy and procedure • Provide resilience for the Force Mental Health Practitioner 		