

## Senior Category Manager

<b>District/Department</b>	Regional Procurement & Stores	<b>Grade</b>	Band G
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<b>Role purpose:</b>	<p>Develop and manage commercial category strategies for a portfolio of spend to achieve the strategic aims and objectives of the Forces served.</p> <p>Provide professional advice on technical commercial matters to a portfolio of senior customers to ensure that the Force's capital and revenue budgets are spent in accordance with budget strategies and comply with Financial Regulations, Contract Standing Orders and Procurement legislation in order to protect the Forces from financial and reputational risk.</p>
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### Summary of main duties

Negotiate and influence senior collective forums (internal and external) to achieve the benefits of collaborative procurement.

Develop and deliver procurement savings plans for specific categories in collaboration with the customer ensuring quantifiable cashable efficiencies are identified, prioritised, delivered and reported

Lead and manage complex and strategic force, regional and national collaborative procurement projects to ensure their effective delivery in line with customer requirements and timescales. Apply own discretion and use own initiative involving highly complex and conflicting information.

Manage contract reviews for key business critical contracts managed inside and outside of the central procurement function, ensuring contract performance is managed in line with KPI's and customer requirements are met or exceeded. Develop and lead strategic partnerships with key suppliers to share risks and benefits.

Develop and manage sustainable procurement strategies for specific categories and develop an action plan to deliver, in order to increase public confidence in the Forces served.

Line manage the performance and development of direct reports

### Competencies/behaviours

*Please access the College of Policing website (via Google Chrome) and refer to the **Competency and Values** for a definition of the values and essential behaviours for each required competency level.*

<u>Competency</u>	<u>CVF Level</u>
	<b>Level 1 – Practitioner</b> <b>Level 2 – Supervisor/Middle Manager</b> <b>Level 3 – Senior Manager/Executive</b>
We are emotionally aware	Level 2
We take ownership	Level 2
We are collaborative	Level 2
We deliver, support and inspire	Level 3

We analyse critically	Level 3
We are innovative and open-minded	Level 2
<b>Core values for ALL employees:</b>	
Integrity Impartiality	Public Service Transparency

<b>Experience, Education and Skills:</b> <i>Ideally between 4 and 6 of each (which will be used as Essential/Desirable shortlisting criteria)</i>	
<b>Essential:</b>	
Relevant experience of managing all aspects of high value category management and delivery of quantifiable procurement efficiencies.	
Experience of mentoring or managing staff.	
Chartered Institute of Procurement and Supply Graduate Diploma (Level 6) and full corporate membership (MCIPS).	
Excellent interpretation of Procurement legislation.	
<b>Desirable:</b>	
Understanding of the Police Force's operational needs for specific categories.	
Demonstrated experience of leading and managing procurement projects of significant complexity and value.	