


SUMMARY OF MAIN DUTIES	Data Services Manager Band G	
SECTION Infrastructure and Communications		
RESPONSIBLE TO Solutions Manager		
RESPONSIBLE FOR Senior Engineer/Analyst, Programme and Business Analyst (Development)		
SPECIFIC CONDITIONS OF SERVICE		
<p>The post holder will be required to manage a team of specialists across SYP and HP for the successful provision of all Data Services requirements and is expected to be a Management Information expert with a proven track record of delivering business value through management information solutions.</p> <p>Capable of managing key stakeholders, acting on behalf of the Solutions Manager if required, whilst possessing strong technical knowledge of data related technologies.</p> <p>Responsible for data management of over 20TBs of data, some of which is marked at confidential level.</p>		
SUMMARY OF MAIN DUTIES	FOR RECRUITMENT PURPOSES THE SUMMARY OF MAIN DUTIES SHOULD NOT EXCEED 12 BULLET POINTS.	
<ul style="list-style-type: none">• Responsibility for providing a range of services based around the data stored with SYP and HP IT systems, ensuring there is a clear Data Strategy• To champion the use of Enterprise Reporting tools in direct relation to achievement of business benefits, ensuring resource and effort reduction.• Contribute to ensuring the overall quality of data within the forces in particular in relation to migration from legacy systems to collaborative single systems• Support initiatives such as Crime Prevention where models for mechanisms to identify information from data is required• To be at the forefront of ensuring that the data held within Force IT systems is made visible to the senior officers for taking action to improve business processes.• Responsibility for managing the ORACLE and SQL Server Database estate ensuring backup, DR and Business Continuity procedures are followed.• Responsibility for testing and keeping them up to date across geographic locations within both HP and SYP policing areas.• Monitoring all related systems and applications for the provision of pro-active support, performance and the provision of KPI's with respect to availability.		

All employees have a responsibility under the Health and Safety at Work Act to work safely and efficiently, using any protective equipment and clothing provided and without endangering themselves or others by their actions.

All employees have a responsibility to maintain their Personal Development Journals and should ensure that managers have access to them at all times.

In carrying out your duties you will be operating within the South Yorkshire Police Guiding Principles and Equal Opportunities Policy.