

## **SENIOR CATEGORY MANAGER**

RESPONSIBLE TO: Strategic Category Manager

RESPONSIBLE FOR: Up to 3 direct reports

- Develop and manage procurement category strategies for a portfolio of categories to achieve the strategic aims and objectives of the Yath forces, the Regional Collaboration Board and ACPO Procurement Strategy.
- Provide professional advice on technical procurement matters to a portfolio of senior regional customers to ensure that the Yath force's capital and revenue budgets are spent in accordance with budget strategies and comply with Financial Regulations, Regional Contract Standing Orders and EU Procurement legislation in order to protect the Yath forces from financial and reputational risk.
- Negotiate and influence senior collective forums (internal and external) to achieve the benefits of collaborative procurement.
- Develop and deliver procurement savings plans for specific categories in collaboration with the customer ensuring quantifiable cashable efficiencies are identified, prioritised delivered and reported
- Lead and manage complex and strategic force, regional and national collaborative procurement projects to ensure their effective delivery in line with customer requirements and timescales. Apply own discretion and use own initiative involving highly complex, conflicting information.
- Manage contract reviews for key business critical contracts managed outside of the central procurement function, ensuring contract performance is managed in line with KPI's and customer requirements are met or exceeded. Develop and lead strategic partnerships with key suppliers to share risks and benefits
- Develop and manage sustainable procurement strategies for specific categories and develop an action plan to deliver, in order to increase public confidence in the regional forces and Regional Programme Team.
- Responsible for delivering specific category management elements of the Yath forces procurement vision and Business Plan
- Manage Category Officers for specific categories
- Line manage the performance and development of direct reports

## KEY FACTS AND FIGURES

- The region has an annual expenditure budget of circa £220 million for goods, services and works.
- Responsible for managing a category portfolio of up to £50M and ensuring compliance with EU and UK Law and internal governance
- Responsible for managing complex local, regional and national procurement projects and contracts. Individual contracts can be up to £30M
- Authorise contracts up to £75,000