



SOUTH YORKSHIRE POLICE Role Requirement

**Position Title: SENIOR ANALYST
(DEVELOPMENT)**

Grade: E

Overall Purpose of the role: To work as part of a team to analyse, plan and manage the implementation of Information Technology aspects across SYP and HP in line with IS Strategies and business requirements.

Generic Tasks

Delivers a range of customer focussed IS support services to the forces ensuring performance and quality standards are achieved in accordance with customer needs.

Critically evaluates and adapts service delivery to meet the changing needs of customers ensuring effective liaison, and establish open communication channels.

Liaises with other IS practitioners and specialist functions in developing innovative, timely and cost effective best practice IS solutions that can be implemented across both forces . Communicates with there IS colleagues within and across teams on a regular basis.

Contributes to the development of new IS policies, promotes, implements, monitors a range of IS management policies/issues to ensure that the maximum business and performance benefits are achieved.

Assists or be involved with projects. Directs, researches, analyses and produces reports formulating appropriate recommendations and action plans

Specific Roles/Tasks

Development

- Undertake systems analysis, design and development of new applications and enhancements to existing systems within the departmental development methodologies and IS Strategies, using structured methodologies and prepare detailed specifications according to recognised standards to produce systems to agreed requirements .
- Design and develop the logical and physical system design for approval from the relevant teams in IS.
- Undertake and support Unit and integration testing, User Acceptance Testing and software releases, utilising standard tools and techniques, and document the release for handover to training, UAT and live deployments.
- Provide on-going support for the in-house developed applications via referrals from Service desk and affect rapid response and resolution to urgent system problems.

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| <p>within agreed parameters.</p> <p>Participates in the decision-making process and makes recommendations on a range of IS issues on a regular basis, to the Team Leader/Management Team. Provide IS advice and guidance to support groups and staff</p> <p>Undertakes environmental scanning and research to keep abreast of developments in technology. Ensures that new developments, capabilities and improvements to systems are organised in an efficient and effective way to produce optimum performance and best value. Investigate the best use of new technology to reduce overall force expenditure and be responsible for contributing to savings and improvements.</p> <p>Manages/supervisors a specialist team across multiple sites, holding regular team meetings and monitoring performance.</p> <p>Portraying a professional and positive approach to work. Investigate the best use of new technology to reduce overall force expenditure and be responsible for contributing to savings and improvements.</p> <p>Responsible for identifying savings and improvements that reduce costs by an agreed amount per year within their area of responsibility</p> <p>Provide a specialist and professional input to the development, enhancement, implementation and validation of new technologies within the appropriate specialist field.</p> <p>Provide a point of technical excellence having an in depth knowledge of several specialist areas, providing advice and support in the planning and implementation to all areas of the organisation and region. Act as a technical consultant on specialised and related projects, ensuring they meet the relevant national guidelines and strategies.</p> | |
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| <p>Advises on system capabilities and makes recommendations for improvements and ongoing developments, working with other systems administrators to provide the required performance management information.</p> <p>Undertakes testing, development and implementation of new technologies or systems as requested, advising on new technologies and potential benefits to the organisation.</p> <p>Ensure Change, Configuration and Release Management processes and procedures are followed, in line with ITIL best practice, for infrastructure configuration items and when implementing software or hardware installations and upgrades. Ensure correct reporting and escalation procedures are followed in line with ITIL best practice.</p> <p>In the absence of the responsible Team Leader represents the Force at meetings, working groups, projects in order to provide specialist technical advice as appropriate</p> <p>Ensure correct reporting and escalation procedures are followed in line with ITIL best practice.</p> <p>Perform such other duties as reasonably correspond to the general character of the post and are commensurate with its level of responsibility</p> | |
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| Responsibility | Decision Making |
| <p>Providing practitioner level IS advice and support</p> <p>Creating a positive, supportive and high energy working environment, Is self-motivated and able to work on own initiative or as part of a team</p> <p>Monitoring the integrity and effectiveness of the IS service;</p> | <p>The post holder will also be expected to contribute in the decision making process and make recommendations to the IS Management Team</p> |

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| <p>Ensuring that risks to SYP and HP which may affect its ability to provide business as usual now or in the future are identified and escalated to their line manager at the earliest opportunity;</p> <p>Responsibility to ensure Personal Development Objectives are achieved; Minimising the impact on the environment, using IT equipment in an energy and resource efficient manner, whilst maximising the efficiency of our IT equipment and seeking investment in new “environmentally sustainable” technologies.</p> | | Additional Information | |
| | | The post holder will be expected to deputise for the Team Leaders as and when necessary | |
| Reports to | | Direct reports: | |
| A Team Leader | | No direct supervision responsibility matrix manages IS resources as required | |
| Prepared by:- Date:- | Confirmed by:- Date:- | Received by:- Date:- | |

