

<p><b>SUMMARY OF MAIN DUTIES</b></p>	<p><b>Operational Police Training Constable/Band D</b></p>	
<p><b>RESPONSIBLE TO:</b> Head of Learning &amp; Development via the Inspector (Operational Police Training)</p>		
<p><b>RESPONSIBLE FOR:</b> N/A</p>		
<p><b>SPECIFIC CONDITIONS OF SERVICE</b></p>		
<p>Hold (i) an NPT/Centrex Trainers Certificate or (ii) other nationally recognised adult teaching qualification Level 3.  Applicants must be qualified as a A1 assessor or demonstrate the potential to attain this award.  Applicants must have significant knowledge of relevant legislation and police procedures (Preferably gained in a policing role)  Must be able to travel within working hours to any other site in the SYP area to deliver training, advice and guidance.  Must be prepared to work weekends/evenings where required</p>		
<p><b>SUMMARY OF MAIN DUTIES</b></p>		
<ul style="list-style-type: none"> <li>• Identify training needs, define course aims and objectives, in accordance with force, departmental and external requirements.</li> <li>• Monitor and research developments in and amendments to Operational Policing Practices and other areas.</li> <li>• Design and develop course materials, training aids, manuals and workbooks to assist in the delivery of training.</li> <li>• Develop skill and knowledge in relation to the delivery of the entire IPLDP foundation and Post-foundation programme (19 weeks of material in total).</li> <li>• Deliver training to students using a range of appropriate teaching methods to ensure course aims and objectives are met during the delivery of training. This includes the running and assessment of practical scenarios within the community. Post-holder to arrange scenarios, make appropriate risk-assessment, liase with community partners and assess student performance against nationally recognised standards.</li> <li>• Mark process files (MG and MCA files) and provide written and verbal feedback to students.</li> <li>• Provide tutorial support to student officers throughout the foundation and post-foundation phases of IPLDP. This includes mentoring and coaching where appropriate.</li> <li>• Have responsibility for discipline and welfare issues relating to student officers. This includes being the first point of contact for any officer seeking assistance and taking responsibility for the initiation of discipline proceedings where necessary (in liaison with IPT supervisors).</li> <li>• Maintain and develop formal links with officers in the workplace and deliver training at District and Departments and when required.</li> <li>• Monitor, assess and validate student performance towards internal and external accreditation. This specifically includes the IPLDP 'Police Action Checklist' requirements, assessment against the National Occupational Standards for Student Officers and assessment for NVQ competence.</li> <li>• Positively promote the value of training within the organisation.</li> <li>• Implement a comprehensive programme of staff development.</li> <li>• Identify and arrange external training input where appropriate (eg visiting speakers)</li> <li>• Other training duties including wider subject areas of Operational Policing such as street skills and supporting local needs.</li> </ul>		